

General Services

RivaSure Standard Terms & Conditions

About the way we'll work together

I'm sure you like to know exactly where you stand when you do business with someone. We are the same. So that's why we have put this document together to help clarify how we work with you. These standard terms and conditions apply to the services we supply to individual clients and corporate clients.

We have set out all the important stuff in plain English, and we have done our best to be as fair and as clear as we can.

Our Agreement and Starting the Service

A binding agreement shall arise between you and Rivasure Skills Ltd when you accept the Terms and Conditions declaration form. Full fees are normally due immediately upon you instructing us to proceed with the service.

Accepting and Paying for the Service

Full payment, or part payment by arrangement can be made either via an online payment, BACS, telephone card payment, or cheque made to Rivasure Skills Ltd. We will normally invoice you upon receipt of your purchase order for the full amount.

Delivery of the Service

We reserve the right to delay the final deliver of any work until the agreed payment has been made.

Supply of Materials

Where there is any delay in the client supplying us with materials such as photographs, documents, certificates, logos and printed material – we may need to extend agreed deadlines.

Service Levels

We will use the reasonable skill and care of a competent consultant in providing the service. However, you accept that it is technically impracticable to provide the Service entirely free of faults and we do not undertake to do so.

Confidentiality, Data Protection and Marketing

Any personal data that you may give to us at Rivasure Skills Ltd is held securely and confidentially. We hold your personal information securely and they will not be given out to any 3rd party.

Intellectual Property Rights

We grant clients a non-exclusive non transferable licence to use our notes and learning materials. They are not to be sold, loaned, copied, or used in any way outside of the pursuit of the service being supplied, unless permission is sought and granted in writing.

Declaration

I / We agree to abide by the terms and conditions set out above

Name (BLOCK CAPITALS) _____

Position: _____

Company Name: _____

Invoice Address: _____

Post Code: _____

Signature: _____

Date: _____

RivaSure Offices:
Attn. Andrew Hulme
106 Golf Road, Deal, Kent, CT14 6QN
Tel: 01304 806133
eMail: info@rivasure.co.uk
Web: www.rivasure.co.uk

Registered Address:
75 Gladstone Road, Walmer, CT14 7ET
Registration No.: 6215509